



# BRINKWORTH EARL DANBY'S CE PRIMARY SCHOOL

Serving the communities of Brinkworth and Dauntsey

Headteacher: Mrs L Hilliard

**Believe to Achieve! "Roots will grow down into God's love and keep us strong" EPH 3:17**

17<sup>th</sup> July 2020

Dear Parents/Carers,

## **Oak Class - Year 1**

Mrs Pocock will be the class teacher on Mondays, Tuesdays and Wednesdays. Mrs Crossman will be the class teacher on Thursdays and Fridays. Mrs James will be the teaching assistant.

**Oak Class drop off time: 8.40am**

**Oak Class pick up time: 2.40pm**

**Now that all children are back in school, drop off and pick up times need to be set in order to support social distancing.**

If your child will be using the dedicated local authority transport, please take your child to their usual pick up point and follow the instructions given to you by the bus driver, observing social distancing at all times.

On entry to the school site, your child will be met by a member of staff who will ask your child to clean their hands with sanitiser. You will then need to leave your child who will be directed to their classroom where Mrs Pocock/Mrs Crossman and Mrs James will be waiting to greet them.

The photographs below show how Oak class and the school will be set up – although the desks will be reorganised into rows.



Your child will need to put their belongings on their peg and then will wash their hands.

There will be regular handwashing and cleaning of surfaces in the classroom throughout the day. Collective Worship will also be held in the classroom. Your child will have break time and lunchtime with their class. One of the school cooks will bring cooked lunches to the classroom on a trolley. The staff in the classroom will serve the cooked lunch to your child if it has been ordered otherwise they will eat their own packed lunch.

At the end of the day, only one adult only may come onto the school site. Please stand on a spot at the front of school and wait for your child to come out. We request that you leave the school site promptly, avoid gathering at the school gates and respect social distancing at all times including when returning to your car or walking home.

### **What does my child need to bring to school?**

- Book bag
- Sun hat
- Sun cream
- Coat (if needed)
- Lunch box (if needed)
- Hand cream (if needed) This needs to stay in school

On P.E. days your child needs to come to school wearing their P.E. kit. They will wear it all day and do not need to bring in a change of clothes. On all other days your child must come into school in the correct school uniform.

### **PE days in Oak class are Monday and Thursday.**

If your child becomes ill during the school day then we will ask you to collect your child as soon as possible as we have a collective responsibility to keep all our children and staff safe. If your child's symptoms are in line with Covid-19 symptoms, staff will be required to wear Personal Protective Equipment (PPE), we will request you book a test and participate in the NHS Test & Trace process. We will insist that your child remains at home for 14 days or until they have a negative test. If they test positive, school must be informed immediately and they will need to self-isolate for 7 days.

**If your child is unwell, please keep them at home to avoid compromising the rest of their class.**

Reading will be carried out in school with staff keeping records about your child's reading. Every Monday, two school reading books will be sent home along with an information slip informing you of how your child has read the previous week. Mrs Pocock and Mrs James will collect the two books in the following Monday whilst issuing two more and follow the rigorous regime for ensuring books are clean before putting them back into circulation. No reading diaries will be sent home.

Parents must not enter the school building unless it is for an essential reason e.g. your child has forgotten their inhaler. If you have any queries, you must telephone or email the school. All parent/teacher communication will be conducted by telephone or school/class email.

A revised behaviour policy will be sent out giving clear expectations at this current time. We will teach all pupils about our new behaviour expectations to ensure we can keep all pupils and staff safe.

We know school currently cannot be the same as it was before COVID19 and there are many changes that have had to be made to adjust to these new times. We will be keeping all aspects of school life under constant review and may need to change things if they are not working - please let us know if you think we could be doing something in a better way.

We look forward to welcoming back all the children at the start of a new and exciting school year.

Kind regards

*Laura Hilliard*

Laura Hilliard

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