



BRINKWORTH EARL DANBY'S SCHOOL ASSOCIATION

MINUTES FOR THE 2023 ANNUAL GENERAL MEETING 16th October 2023 – Lower Site -8pm

Attendees:

BEDSA Committee members: Emily Smith (Chair) Mark Boscott , Hannah Truswell, Becky Newman, Ed Oliver, Sophie Durrans

Other attendees: Alana Walch (Headteacher), Jo Maitland, Becky Wade, Eleanor Smith, Danielle Cope, Carey Milsom

Apologies: Kathryn Broadhurst

1) Chairs' report

a) Role of PTA

Emily reiterated BEDSA's role, the aim being to support the children and teaching staff by providing additional finances through fundraising. Additional finances can be used to provide extra classroom/teaching/playground resourcing which will help enhance learning and make it a happier and more exciting place to learn. Emily gave an overview of the events from the last year (please see report).

b) Review of the last academic year

- a) The working relationship between the BEDSA team and the school remains successful with good communication.
- b) Heidi Morton stepped down as BEDSA secretary in July after 7 years.
- c) Fundraising highlights of the year were the Sponsored Bounce, Brinkworth Bash, Christmas Raffle, Christmas Cards, and Discos.
- d) It has now been set up so that BEDSA events can be paid for through ParentPay, making it much easier, and less cash to be dealt with. BEDSA also now have two card machines to use at events.
- e) There was no Sports Day BBQ this year, and also the Brinkworth Bag lady was not operating for the majority of this year. These are both usually very good fundraisers.
- f) The Brinkworth Bash has not ran this year, a new committee needs be set up. This is usually a big source of fundraising for BEDSA.

Thanks was given to all of the committee members for their time and also the office staff, the teachers and Tas, the parents and of course the children.

2) Treasurer's report

Ed went through the report (please see report).

It was a really good year for fundraising, with a wide range of activities. The Sponsored Bounce was a particular success, with the Brinkworth Bash, Bingo Night and Raffle, and School Discos also bringing in sizeable funds.

BEDSA provided funds for the e-Reception system, and the entrance hall murals, which many people have commented on how much they improve the areas.

This year BEDSA purchased Queen's memorial and King's Coronation tree plaques.

Question was asked whether there is a better bank account for charities – this is something that needs to be investigated further.

Money that is in the Coventry Building Society is the back-up funds if BEDSA disbanded, money would be used for the class funds and gives time for a new committee to be formed.

It is important that teachers realise that they can spend their allocated budget on whatever they feel is necessary to improve their classroom. This year there was a slight underspend on the class budgets overall. Beech had a modest overspend, but by prior agreement some funds were reallocated from other classes' underspend.

3) Looking forward

- a) Christmas Cards - Deadline 25th October
- b) Family Christmas Bingo - Date TBC

4) Election of committee members

2023/2024 Committee:

POSITION	NOMINEE
Chair	Emily Smith
Treasurer	Ed Oliver
Secretary	Sophie Durrans

AOB

Becky Wade - Becky explained how she runs Brinkworth Bag Lady, which in previous years has been a big income for BEDSA. Becky stated she would like to make collections of clothing a seasonal thing (Easter - September) so she doesn't have to wash and store the clothing during the colder months. She will open the clothes bin for 2 weeks as of 17th October for people to donate their unwanted items, before closing it again until Spring. Communications to be sent out about this, and reminders to be sent out, with a collection at each site at drop-off on 31st October as well.

Danielle - There was no way for new parents who are not yet set up on ParentPay to pay for uniform at the New Starters Evening. It was suggested that a card machine is to be brought in future, and also for parents to be made aware in advance that uniform (new and second hand) will be available to purchase on the night.

Suggestion made to find class reps for every class WhatsApp group to promote and remind about BEDSA events and find new support.

It was decided that minutes of each meeting should be sent out to parents and added to the school website.

5) Date of next meeting

13th November

8pm

Venue - TBC