

Brinkworth Earl Danby's C of E Primary School

Believe to Achieve! *"Roots will grow down into God's love and keep us strong"* EPH 3:17



Welcome to the Early Years Foundation Stage



Frequently asked questions



What do I do if.....?

My child has a Medical Appointment:

As much as possible we do ask that medical appointments are made out of school time. However we do understand that this is not always possible. If your child has to be taken out of school for a medical appointment, the school must be advised in writing, so that it can be appropriately marked in the register. The letter/note can be handed to your child's class teacher or handed to Mrs Iles or Mrs Hayes in the office. When you come to collect your child for your appointment, we ask for security reasons that you come to the office first.

My child is absent from School through Illness:

If your child is absent from school through illness it is important that you inform the school, by 8:45am on the first day of illness. You do need to inform us every day of your child's illness unless a specific illness requires a certain amount of time away from school. If the school is not informed the absence will be marked as unauthorised.

My child has to take Prescribed Medicine:

UNDER NO CIRCUMSTANCES SHOULD YOUR CHILD BE SENT TO SCHOOL WITH TABLETS OR MEDICINE. Should medication be required, it must be handed to the Admin Officer on site, by a responsible person, with a completed and signed request for administration of medication. Forms are available from either site. Normally we would say that if a child requires medication he/she is probably not well enough to be in school. Children suffering from sickness or diarrhoea should be kept at home for 48 hours after the last attack.

My child has Head Lice:

Do not be embarrassed to let your child's class teacher or the admin team know if your child has head lice, it is very common. We will not disclose your child's name, but a general class letter will be sent out to make parents aware of the situation, so that they can treat their children too.

I have letters or information that need to be given to the Class Teacher:

Each child will have green bands given to them in their book bag. Please put a band around the book bag handle to show that important information is enclosed and place the letter/information in the bag. A member of staff will remove the band to show that the information has been dealt with. Red bands are used by the class teacher to indicate that there is a medical note (usually for a bumped head) that requires your attention.

I want to take my child out of School for a Holiday:

In line with the Department for Education guidelines, the governors do not expect holidays to be taken during term time. The National Curriculum places heavy demands upon the time of both teachers and children and time lost is very difficult to make up, such is the pace required. Any requests for exceptional leave of absence must be made to the Headteacher, using the Exceptional Leave of Absence Form which can be obtained from the office.

If change my Emergency Contact Number(s):

In your admissions pack you will find a Data Collection Form. This will need to be completed and returned to the school office. If any of the particulars you have given us change for any reason, please let us know as soon as possible; this way we will be able to contact you immediately should your child become ill, have an accident etc.

I do not wish my child to have their photograph taken:

Throughout your child's time at Brinkworth Earl Danby's School, your child will probably have the opportunity to have their photograph taken many times; whether it be for the local paper, during school plays, or for the school website. (Although the school never allows children's names to be published, unless we have specific parental consent to do so). We do understand that there are circumstances in which some parents may not wish their children to be photographed. If you do not wish your child to be photographed for any reason, please complete the form enclosed in your admissions pack relating to this subject and return to school so that any confusion may be avoided.

I wish my child to have a mid morning Snack:

Snack time is a very social occasion in the Early Years. It not only gives the children the opportunity to refuel with important vitamins and energy to help them to learn, but it also allows the children to take on roles and responsibilities; i.e. by giving out the snacks and drinks. Snack takes place just before mid-morning break. All the children are offered a small drink of water or milk. The children also have access to a healthy snack through the NHS free fruit and vegetable scheme. This will continue until the children are seven years old. The fruit and vegetables are sent to us throughout the week and include satsumas, apples, bananas, carrots etc.

I want my child to have Milk at Snack Time:

Fresh free milk is available at school for all children in Foundation Stage. If you wish your child to have milk from Year 1 onwards, simply register your child with Coolmilk online by following the instructions on the "Cool Milk" form, which will be sent out to you at the end of reception year. You will not need to register with Coolmilk until your child starts in Year 1.

About School Dinners/Packed Lunches:

Universal Free School Meals are available for all children in Key Stage 1. These are freshly made in the school kitchen. Your child will be given a menu in the first week of starting school. Meals for 12th September onwards need to be ordered on the Monday BEFORE the week that the meals are required. All meals are ordered through the ParentPay system. Once your child starts school, you will be sent information on how to register with ParentPay. This will enable you to order school meals, pay for schools trips etc and it is also the method we use to communicate with parents via email and text messages.

How do I keep up with School News and Events?

We have a school newsletter. We prefer for parents to receive newsletters via e-mail; however if these facilities are not available to you then paper copies can be sent on request. Any letters sent that need consent/reply will also be sent as a paper copy and given to your child to put in their book bag. All copies of correspondence are put onto the school website so it may be helpful to keep checking to ensure you have not missed anything.

How can I find out what my child is learning each term?

Throughout the year the children in the Early Years Foundation Stage will explore several themes. Many parents often ask how they can help their child with their learning at home. With this in mind a class termly learning plan is sent out when the children start a new theme, containing suggestions on how you can help your child at home. The letter will also be available to view on the Beech Class page of the school website www.brinkworthearldanbys.wilts.sch.uk .

I want to order a School Uniform for my child:

Uniform and P.E. kit can be purchased directly from Scholars Schoolwear Specialists, at the Chippenham shop: Scholars, 3 Causeway, Chippenham, SN15 3BT. Tel: 01249 656600 or order online at: <http://scholars-uk.com/index.php?cPath=182>.

We believe school uniform and a smart appearance promotes a sense of identity and pride in our school. We ask parents to support the school uniform policy as follows:

Uniform:

Skirts / pinafore dresses in grey (an appropriate length and fit for school wear)

Shorts / trousers - grey tailored (shorts should be knee length)

Shirts / polo shirts - pale blue or white

Sweatshirts / cardigans - navy blue

Blue and white striped or gingham dresses for the summer

Socks – **WHITE, GREY OR BLACK**

Tights – white or grey

Shoes / sandals – black or brown – sensible and safe for children to run around in (No boots)

PE Kit

T shirts - navy blue (with school logo) or plain navy or plain white (**NO FOOTBALL OR DESIGNER SHIRTS**)

Shorts - navy blue or black

P.E. shoes – trainers that offer the correct support and comfort

School sweatshirt, school fleece or navy blue hoodie (**NO BRANDED OR DESIGNER LOGOED JUMPERS/HOODIES**)

Joggers/Leggings – navy blue or black

Please ensure that shoulder length and long hair is tied back with discreet hair accessories in the school colours only.

Jewellery – No jewellery except stud earrings, which will need to be taken out or covered up for PE lessons.

Please ensure that all items of school clothing are clearly labelled with your child's name. Biro pen is not suitable for labelling as it comes off in the wash.

If you have any further questions please do not hesitate to ask.

The EYFS Team