



## BRINKWORTH EARL DANBY'S SCHOOL ASSOCIATION

### MINUTES FOR THE 2024 ANNUAL GENERAL MEETING 7th October 2024 – Lower Site -8pm

#### **Attendees:**

BEDSA Committee members: Emily Smith, Mark Boscott, Hannah Truswell, Becky Newman, Ed Oliver, Sophie Durrans, Kathryn Broadhurst

Other attendees: Alana Walch (Headteacher), Becky Wade, Carey Milsom, Donna Rawlings, Becky Smart, Linda Austin

Apologies: Laura Clark, Corrina Johnson

#### **1) Chairs' report**

##### **a) Role of PTA**

Emily reiterated BEDSA's role, the aim being to support the children and teaching staff by providing additional finances through fundraising. Additional finances can be used to provide extra classroom/teaching/playground resources which will help enhance learning and make it a happier and more exciting place to learn. Emily gave an overview of the events from the last year (please see report).

##### **b) Thanks**

Thanks was given to all the committee members for their time, and also the office staff, the teachers and teaching assistants, the parents and of course the children, over the last year. Emily also gave thanks for all the support given to her as Chair of BEDSA over the last few years.

##### **c) Review of the last academic year**

- a) ParentPay and SumUp continue to be used successfully over the last year, which has made payments, and managing accounts a lot easier.
- b) Parents continue to support events well, however we do need more volunteers.
- c) There was no Brinkworth Bash this year, due to lack of volunteers from the Heritage Society, which meant that BEDSA did not receive their usual donation from this event. BEDSA also did not hold stalls at either of the local fetes this year, as there was meant to be a school fete, but due to staff illness this did not happen.
- d) The Brinkworth Bag Lady continues to be a great financial return for BEDSA. We are very thankful for Becky Wade for doing this, and for continuing to store and sell pre-loved uniform as well.
- e) Fundraising highlights this year were both the discos, the Christmas raffle and bingo night, love & friendship sale, Easter sponsored fun run, books sales, new parents' induction, sports day, and Frozen Friday ice lolly sales.

#### **2) Treasurer's report**

Ed went through the report (please see attached report).

Another very active year for fundraising thanks to a small band of volunteers. Reaching a total of £7,482.84. This was slightly less than last year, but we didn't have the money coming in from the Brinkworth Bash, which is a large sum of money we usually receive.

Biggest fundraisers were the fun run, bingo night and raffle and sports day followed by the Brinkworth Bag Lady which is an always valued contribution.

Slight underspend on the class budgets this year. The majority of the budget was spent however, with supporting a wide range of extras for the children such as Jonathan's jungle road show, national geographic subscription, class trips, supporting the Year 6 production and leavers party.

BEDSA has funded the supply and installation of new iPads for each class. As well as contributing to maths and reading resources, and added to Christmas festivities through Christmas trees, crackers and funding transport to the annual theatre trip. BEDSA also contributed Easter eggs for each child and provided breakfast for the year six pupils before their SATs tests.

Money raised this year closely matches the amount that has also been distributed throughout the year, whilst maintaining a sufficiently healthy balance to ensure BEDSA can keep supporting the school for significant future projects. So far this year money has already been allocated for the transport for the Christmas theatre trip and Christmas trees. The £3000 class budgets and £3000 constitutional reserve. This means that that we have free funds of £3,867.96 from a year-end bank balance of £10,992.96.

### 3) Looking forward

- a) Continue to share BEDSA information via newsletters, WhatsApp groups, Facebook groups, and committee meeting minutes
- b) Website may need updating
- c) Need to boost committee members – the more members there are the less work it is overall as the workload would be shared around
- d) Advertise party packs of reusable plates, glasses etc.
- e) BEDSA shed needs repairing, and to be painted to help make it last a few more years.
- f) Christmas cards have been designed by pupils over the last week. The proofs will go out to parents shortly.

### 4) Election of committee members

#### 2024/2025 Committee:

POSITION	NOMINEE
Chair	Mark Boscott
Treasurer	Ed Oliver
Secretary	Sophie Durrans

AOB

Mark and Ed need to be added/ensure their names are on the Coventry Building Society account, as Chair and Treasurer of BEDSA.

Becky Newman spoke to non-committee members who attended tonight ask if they would be interested in joining the committee.

Becky Wade – Brinkworth Bag Lady has just closed her bin for the season. She will open it again in springtime. She has added an extra £100 to the account today from recycling clothes, and £62 from uniform sales.

Emily to hand over passwords and paperwork following her stepping down as Chair.

Maria Pocock had suggested the idea of a wreath-making workshop as a fundraising activity. Something to be looked in to and discussed at next meeting.

Suggestion of a possible Christmas Fayre. Something to be looked in to and discussed at the next meeting.

Alana noted that the bench outside Lower Site had the date 1625 written on it. This date to be looked in to as a possible school anniversary, for a tea-towel fundraiser.

## **5) Date of next meeting**

Monday 21<sup>st</sup> October

8pm

Venue – The Angel, Royal Wootton Bassett.