



BRINKWORTH EARL DANBY'S SCHOOL ASSOCIATION

MINUTES OF MEETING HELD ON 21st October 2024

Attendees: Mark Boscott, Sophie Durrans, Becky Newman, Hannah Truswell, Linda Austin, Becky Smart, Donna Rawlings, Trish Blacker

Apologies: Ed Oliver, Kathryn Broadhurst, Carey Milsom

1) Planning for the year ahead

The plan of the meeting is to create a list of all we would like to do for the academic year in order to raise as much money for the school, without spreading ourselves too thinly. All fundraising events and ideas needs to be financially sustaining for BEDSA.

Events proposed:

- a. **Discos x2** (pre-Christmas - December, and Easter – March)
ACTION: Sophie to check dates with Mrs Walch.
Becky Smart to liaise with the Disco lady regarding her availability.
- b. **Christmas Bingo, Rainbow Raffle, Guess the name of the enormous cuddly toy, Gingerbread house/Christmas Cake raffle.** The Rainbow Raffle donations will be triggered by a mufti day. Becky and Trish to call the bingo.
ACTION: Mark to liaise with Brinkworth Village Hall regarding available dates.
Sophie to check dates for mufti day with Mrs Walch.
Trish to make a gingerbread house/Christmas Cake.
Everyone to keep an eye out for enormous cuddly toys to purchase.
Sophie to check school are happy for us to come in during the school day, like last year, for children to choose names of the toy.
- c. **Sports Day** – Cake and refreshments stall, golden bucket, uniform stall
- d. **Frozen Friday** – look at holding them on 2 out of the 4 last Fridays of the Summer term, weather dependant.

Fundraising ideas:

- e. **Christmas Cards** – This has already been started. Samples have gone home with children, and the closing date for orders is 28th October.
ACTION: Becky to post reminder of this date on Facebook
- f. **My School Lottery** – This continues to tick over and bring in a steady stream of money for BEDSA. Further promotion is required
- g. **Tea Towels** – As there is no big celebration date within the next year, we suggested the idea of a tea towel for each class.
ACTION: Hannah to look into details and costings of this with Classfundraising
- h. **Cookbook** – Children submit their favourite recipes, and a certain number are put into the recipe book. This can be updated each year so that new reception children, and new starters, can be included.
ACTION: Becky to look into details and costings of this.
- i. **Easyfundraising** – This continues to tick over and bring in a steady stream of money for BEDSA. Further promotion is required
- j. **Quiz and Curry night** – Suggestions of holding a quiz in the school hall, and asking a local curry house to give discounted meals due to large orders being made. Something to be looked in to in the New Year.

Registered Charity: 1063764

Brinkworth Earl Danby's C of E Primary School, School Hill, Brinkworth, Chippenham, Wiltshire. SN15 5AX

- k. **Some sort of event to build community relationships** – coffee and cake, invite the locals etc?

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2) Emails of interest

- a. One of the largest employers locally has set up a new Social Investment Initiative, whereby all employees are given a sum of money to donate to a charity of their choice. BEDSA is listed on this portal, however there are no details to link the charity up with the ability to donate.

ACTION: Mark to send Sophie a letter from Charity Commission so that she can complete the registration process.

- b. A local company is looking to increase their connections/contributions within the local community. It was suggested that we ask them if they would be willing to sponsor the Cookbooks.

ACTION: Sophie to email back asking if they would be willing to do this, and/or whether they had any other suggestions for how they may like to help BEDSA.

AOB

Sophie has ensured Mark has access to the BEDSA email account

Mark to check which DBS's are needed for PTA members.

Mark has updated the Charity Commission with all Trustee details.

Next meeting: TBC

Time:

Venue:

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