



## Parent Committee Meeting

### Minutes

**Date:** 16th October 2025, 8.00pm - 10.00pm  
The Angel, Royal Wootton Bassett

**Meeting: 001**

**Attendance:** Sophie Durrans; Cheryl Phillips; Donna Rawlings; Hannah Truswell;  
Carey Milsom; Tash Clancy; Emily Williams; Danielle Cope;  
Linda Austin; Becky Smart

#### 1. Apologies

Becky Newman

#### 2. Confirmation of minutes

N/a

#### 3. Action from previous minutes

N/a

#### 4. Chair's Report

N/a

#### 5. General Business

N/a

#### 6. Fundraising Ideas

##### 6.1. Colour Run

A discussion around the idea of a sponsored Colour Run was started. Costs are estimated in the region of £300 with potential to buy medals and get participants to provide their own goggles. SD said the new headteacher would need to approve the idea, but provisionally we'd look at an April event with a back-up event for the holidays if the weather doesn't allow. CM raised concerns about inclusivity and safety of some Colour Run paints - could it exclude children with asthma for example. It was suggested they could be responsible for water pistols involved, or whether the event could be run with food colouring in those water pistols. LA suggested an alternative event with children scooting or cycling laps of the field, though CM thought it might exclude children who can't ride bikes etc.

*Resolution:* Discussions and investigations into the idea to continue.

*Action required:* SD to speak with new head teacher when appointed to see if they approve of the idea.

##### 6.2. Next Disco

The committee discussed a Valentines Disco, and ensuring events take place at least every half term. SD confirmed there are heart table covers and friendship bracelets from previous events.

*Resolution:* Disco booked and confirmed with provider for Friday 6th February

*Action required:* SD to confirm this is ok with the school.

##### 6.3. Rainbow Raffle

This will take place again this year, with colours split across classes and some given more than one colour for difficult colours like Yellow and Orange. CP to approach Malmesbury businesses for raffle donations, and EW to approach RWB businesses with the same aim.

*Resolution:* Non-uniform day on Friday 21st November with draw on 10th or 11th December.

*Action required:* SD to confirm dates with the school.

#### **6.4. Name the Squishy**

Successful in previous years, this year the squishy is Santa so in order to avoid lots of the same name, the competition will be to guess the Squishy's middle name. 50 per guess with the draw to be done at Lower Site to make it different to last year.

*Resolution:* To be done on the Whole School Day: 17th December 2025.

#### **6.5. Bingo night**

Has been successful in previous years but due to Christmas being busy this will probably happen around February time.

#### **6.6. Crackers -**

To be provided for Christmas Dinner with all committee members to look out for good deals.

*Action required:* All committee members to look for deals. 140 for children with a further 30 for staff.

#### **6.7. Christmas Cards**

Shop has closed with £315 which is the same as last year but across fewer orders. HT will open another shop in November for a week, but it was noted that profit would be reduced to 5% at that time.

#### **6.8. School Anniversary**

A brief discussion was had about the anniversary of the school. Mrs Walch had previously indicated that a bench with 1625 written on it may suggest 400 years. After research we have found no evidence for a school anniversary for 1625.

#### **6.9. Tea-towel**

Have been popular in the past and HT has found a provider that puts your child at the centre of the picture.

*Resolution:* Plan for the start of June for pictures and July for delivery.

*Action required:* HT to look at timings required by provider.

#### **6.10. Afternoon tea for a guest**

Discussions were had around a potential idea for a Mothers' or Father's Day though caution was advised about billing it as such due to some children not having those figures. An alternative bring a guest/special person event may now be considered.

#### **6.11. Kitchen at Lower Site.**

Difficulties providing children at the latest disco with drinks quickly enough was raised in light of a tap being available much closer than the staff room.

*Action required:* SD to have another discussion with the school and the new head about whether this is still necessary or a way that access and use of the facilities could be achieved. It was intended for community use so this will be explored. Charges by the school to provide hirers with access was also discussed.

#### 6.12. **Gifts for the teachers**

BS suggested teachers are provided with gifts once per term to help them feel valued. Many agreed, although CP had reservations about funds being used in this way.

#### 6.13. **Events**

A discussion around BEDSA having a presence at community events took place, and a stall with a Splat the Rat style attraction.

*Resolution:* Committee to explore attending Brinkworth & Dauntsey fetes.

#### 6.14. **Forest School at Lower Site**

New parents say the forest school was a selling point when they joined this academic year however, they understood flooding had prevented this from being provided.

#### 6.15. **Waitrose and supermarket tokens**

Waitrose in Malmesbury have just reintroduced their token system for local charities. CP has found out that future charities are needed for the slots.

*Action required:* CP to email contact at Waitrose to enquire about how it works and what information and application process is needed.

#### 6.16. **School uniform**

SD suggested a flash sale of 50p per item to try and move uniform on. An stall at the Sustain Christmas Market was also suggested by EW.

*Action required:* SD will try to find a suitable date although it was noted that the day it took place last time clashed with an after school club so perhaps a Monday. LA will organise this.

#### 6.17. **Big Teddy Takeover**

Will take place again this year 15th - 21st June - Julian's House Children's Hospice charity week. All children get to bring in a teddy bear. £1 donation per child.

*Action required:* SD to keep in touch with organisers and school to set a date.

#### 6.18. **Rags to Riches**

The Brinkworth Bag Lady has run a clothes recycling scheme for a number of years, and donated a percentage of her profits to BEDSA. Due to personal circumstances, she is not able to continue at present, and so it was discussed whether BEDSA could look into running their own clothes recycling scheme until she is able to resume her collection.

*Action required:* Ask Becky if she's happy for us to continue in her absence, to keep momentum.

#### 6.19. **Egg competition**

Would like to run again but suggestion to find a location supermarket that would provide the chocolate eggs.

*Action required:* Relevant person to contact local supermarkets to see if they would do so.

#### 6.20. **Cakes/Donuts**

SD approached by a cake provider to do a sale. The committee discussed doing this around May time when there is a gap in between other events.

*Action required:* SD to keep discussions with provider going.

### 7. **School requests**

### 7.1. iPads

School still haven't purchased the iPads which were approved, without explanation and despite chasing BEDSA up in September. CP raised concerns about classes also not using their allowance effectively.

*Action required:* SD to have a discussion with the school to find out why there is a delay in purchasing.

### 7.2. Online safety tools

School have requested £150 to cover online safety training resources for teachers to include an enhanced option for parent access for resourced. SD questioned whether it met constitutional requirements to enhance children's educational experience. CD suggests we need further information to assess whether it's more than free resources and how the children would benefit in an increasingly digital world.

*Action required:* SD to ask school those questions as well as how its different to what has been funded by the school itself in previous years. SD to update committee on the answers.

## 8. Other Business

### 8.1. Banking

Names need updating on the Coventry Account, because they're out of date. There is a suggestion that Lloyds Bank is charging charity accounts for deposits and withdrawals.

*Action required:* SD will check with Mark & Ed; to update names and report back on charges.

### 8.2. Disco

A discussion about how much money the latest disco made for Beds. SD estimates it was approx £350.

*Action required:* Ed to update committee on the profit made from the disco.

### 8.3. Table Top Sale

A parent has asked to run a Table Top sale at Lower Site to raise funds for Year 4 residential trip which reportedly has increased in price. They've offered to run it themselves, although HT suggested whether the Village may be a more suitable location.

### 8.4. Canva

Access was given to committee members to use the Canva pro to design posters and communications. Anyone else wishing to access please contact SD.

### 8.5. Passwords

SD doesn't currently have access to passwords for Stickins & the Your School Lottery. Also the welcome is from Mrs Hilliard and therefore outdated.

*Action required:* SD will chase Mark for the passwords.

## 9. Next Meeting:

**Tuesday 25th November 2025, @ The Angel, RWB.**

## 10. Distribution: Committee Members c/o Chair, Sophie Durrans.

\*\*\*\*

**Appendix 1. Key dates agreed:**

**Term 2**

*Friday 21st November - Rainbow Raffle non-uniform day.*

*10th or 11th December - Rainbow Raffle draw and prizes available following that.*

*17th December - Name the Squishy (Whole School Day)*

**Term 3**

*Friday 6th February 2026 - Valentines Disco*

**Term 4**

—

**Term 5**

*15th - 21st June - Big Teddy Takeover.*

**Term 6**

—

***Minutes compiled up by Cheryl Phillips, BEDSA Secretary.***